AGENDA

North Carolina Land and Water Fund

Executive Committee Meeting

August 13, 1:00 p.m. – 2:00 p.m.

This meeting will be held via teleconference and will have a physical location on the 4th floor of the Nature Research Center located at 121 West Jones Street, Raleigh, NC in room 4508. If any member of the public would like to join the meeting via MS Teams or in person, please contact Terri Murray at teresa.murray@dncr.nc.gov or 919-707-9445 in advance to request a meeting invitation/call-in number or directions.

Committee Members:

Ann Browning (Chair), Jimmy Broughton, Clement Riddle, Mike Rusher

I) COMMENCEMENT

A) Call to Order (Committee Chair)

1) **Welcome**
2) **Roll call**
3) **Compliance with General Statute § 138A-15**

   General Statute § 138A-15 mandates that the Chair inquire as to whether any Trustee knows of any conflict of interest or the appearance of a conflict of interest with respect to matters on the agenda. If any Trustee knows of a conflict of interest or the appearance of a conflict of interest, please state so at this time.
4) **Please put cell phones on vibrate or turn off, and if you are a guest joining remotely, please mute your audio and turn off your video unless you are called upon to speak**
5) **Revisions, additions, and adoption of the agenda**
6) **Approval of minutes from the November 17, 2025 committee meeting**

B) Executive Director's update (Will Summer)

II) PUBLIC COMMENTS

A) The public is invited to make comments to the Board (Committee Chair)

The NCLWF Guidelines and Practices Manual states that comments shall be limited to subjects of business falling within the jurisdiction of the NCLWF. The NCLWF welcomes public comments on general issues. Comments will be limited to three minutes per person.

III) BUSINESS

A) Report on available funds (Ginny King)

Staff will review the funding currently available.

B) Allocation of funding to program committees for 2026 grant cycle (Will Summer)

The committee will discuss allocation of available funding between programs and make a recommendation for the October funding meeting.

IV) ADJOURNMENT

North Carolina Land and Water Fund
Executive Committee Meeting Minutes
November 17, 2025 1 :00 – 4:00 pm

The meeting was held via Teams with a physical location in the Nature Research Center. All Committee Members in attendance were on Teams.

Committee Members present: John Wilson, Jimmy Broughton, Ann Browning, Clement Riddle

Committee Members not present: None

Additional Board Members present: None

Staff Present**:** Will Summer, Terri Murray, Damon Hearne, Hannah Bowen, Isaac Merson, Marissa Hartzler, Marie Meckman, Justin Mercer, Ambar Torres Molinari, Will Price, Steve Bevington, Zoe Burnett-Hansen, Jessica Winebrenner

Visitors present (virtually)**:** None present

Call to Order (John Wilson, Chair)
The meeting was called to order by John Wilson at 1:00 p.m.

1. Welcome
2. Compliance with General Statute § 138A-15
   - **a.** No conflicts of interest were noted.
3. Revisions, Additions and Adoption of the Agenda
   - **a.** Motion to approve the agenda was made by Ann Browning, seconded by Clement Riddle, and unanimously approved.

Executive Committee Minutes
John Wilson asked if anyone had any revisions to the minutes. **Motion** to approve the minutes with no revisions was made by Ann Browning, seconded by Clement Riddle and approved unanimously.

Executive Director's Update (Will Summer)
Will Summer gave brief history and need for on the guidelines and practices. He reminded trustees that copies of the proposed changes have been sent to them and may be revised during the meeting.

Public Comments
No public requests

Business-Review of Guidelines and Practices

1) **Review of MPP-001 Administrative Costs and Caps for Grant Contracts** (Will Summer)
He gave examples of recent management expense requests. The committee directed Will Summer to make some minor changes to the document displayed on-screen during the meeting. **Motion** to approve the revision with the adjustments during discussion by Ann Browning, seconded by Clement Riddle and approved unanimously.
2) **Review of MPP-005 Guidelines Establishing Minimum Criteria** (Will Summer) Will Summer explained the need to update this guideline. John Wilson requested some grammatical changes to the guideline. **Motion** to approve the revised language was made by Ann Browning, seconded by Jimmy Clement and approved unanimously.
3) **Review of STW-003 Board Resolution to Establish Endowment** (Will Summer)
Will Summer advised this resolution was approved by a previous board. **Motion** to remove from draft manual was made by Clement Riddle seconded by Jimmy Broughton and approved unanimously.
4) **Review of STW-004 Board Resolution to Invest Endowment** (Will Summer)
Will Summer advised this resolution was approved by a previous board. **Motion** to replace resolution with new language provided was made by Clement Riddle, seconded by Jimmy Broughton and approved unanimously.
5) **Review of STW-005 NC Conservation Easement Endowment Fund Deposit Agreement**(Will Summer)
Will Summer advised that this doesn't belong in the manual. **Motion** to revise language provided was made by Clement Riddle, seconded by Jimmy Broughton and approved unanimously.

Adjournment Motion made at 1:55 by Jimmy Broughton, seconded by Clement Riddle and unanimously approved.

Informational Item
Staff member: Ginny King

Agenda Item III. A) Report on available funds

Staff will review the funds currently available.

NCLWF Anticipated Funding Availability

Sources of Funding

		Current
Appropriations (FY 26-27)		
Appropriations - base budget (recurring)		$27,000,000
Appropriations - military buffers (recurring)		$1,000,000
Administrative funds withheld (3%)		-$840,000
	Subtotal	**$27,160,000**
Receipts and Undesignated Funds		
Undesignated funds as of June 30, 2026		$24,069
Undesignated funds since July 1, 2026		$73,557
Unspent administrative funds as of June 30, 2026		$668,045
License plate revenue (July 2026)		$561,923
	Subtotal	**$1,327,594**
	Total available as of 8/13/26:	**$28,487,594**
Additional license plate revenue estimated through June 30, 2027		$5,400,000
	Minimum expected by 6/30/26:	**$33,887,594**

Action Item
Staff member: Will Summer

Agenda Item III. B) Allocation of funding to program committees for 2026 grant cycle

In advance of the funding meeting each year, the Executive Committee allocates anticipated available funds to each funding committee, delegates additional responsibilities to those committees, and directs staff how to handle additional revenue and returned funds for the remainder of the fiscal year.

For the last five years, the board allocated 80% to the Acquisition Committee and 20% to the Restoration, Innovative Stormwater, and Planning Committee, generally reflective of the demand in those years. As the table below demonstrates, that is also consistent with the demand this year.

The breakdown of the 2026 applications between the programs is as follows:

	# of apps	requested $	% by amount requested
Acquisition	70	$ 75,972,611	79.8%
Restoration	35	$ 15,888,773	16.6%
Innovative Stormwater	8	$ 2,081,320	2.2%
Planning	19	$ 1,303,480	1.4%
Total	**132**	**$ 95,246,184**	

Staff recommends that the committee continue with a similar recommendation as in recent years, following the same structure and percentages.

Staff recommendation

Staff recommends for the 2026 grant cycle that all available funds be allocated as follows: 80% of funds to the Acquisition Committee, 20% of funds to the Restoration, Innovative Stormwater, and Planning Committee. The Acquisition Committee will be charged with allocating funding for the Donated Minigrant Program. The Restoration, Innovative Stormwater, and Planning Committee will be charged with allocating funding for each of their three program areas based on the merit of the applications during project review. All returned or unspent grant funds received after the funding meeting will revert to their respective programs to be used for provisional awards for the remainder of the fiscal year.

Committee action needed

Approve, amend, or deny the staff recommendation and make a recommendation to the Board as appropriate.